



QUICK QUOTE

For

Fence Repairs at Converse Ranch

For

**HOUSING AUTHORITY OF THE
CITY OF SAN ANTONIO, TEXAS
AND
AFFILIATED ENTITIES**

Date Issued: January 25, 2021

Quick Quote #: 2012-988-15-5096

Closes: February 5, 2021 at 11:00 AM

Prepared by:

**Department of Procurement
of the
San Antonio Housing Authority
818 South Flores Street
San Antonio, Texas 78204**

Interim President and CEO..... Ed Hinojosa Jr.

- 1.0 The Housing Authority of the City of San Antonio, Texas and its affiliated entities (the “San Antonio Housing Authority or SAHA”) hereby invites independent Contractors to submit bids for the repair of the chain link fencing at the Converse Ranch Apartments.**
- 2.0 SAN ANTONIO HOUSING AUTHORITY (SAHA) CONTACT:** All questions or request for documents pertaining to this solicitation shall be addressed to Charles Bode, Senior Contract Specialist, **210-477-6703**, fax 210-477-6703 or e-mail at charles_bode@saha.org.
- 3.0 APPLICABILITY:** By submitting a bid, the bidder is agreeing to abide by all terms and conditions listed herein, including those terms and conditions within HUD Handbook 7460.8 REV 2, Procurement Handbook for Public Housing Agencies, dated 2/2007 and HUD Table 5.1, Mandatory Contract Clauses for Small Purchases Other Than Construction and if attached; HUD 5370EZ, Davis Bacon or HUD Wage Decision as applicable.
- 4.0 SAHA’s RESERVATION OF RIGHTS: SAHA reserves the right to:**
 - 4.1** Reject any or all bids, to waive any informalities in the solicitation process, or to terminate the solicitation process at any time, if deemed by SAHA to be in its best interest.
 - 4.2** Terminate a contract awarded pursuant to this solicitation at any time for its convenience upon delivery of a 30-day written notice.
 - 4.3** Determine the days, hours and locations that the successful bidder shall provide the items or services called for in this solicitation.
 - 4.4** Reject and not consider any bid that does not, in the opinion of SAHA, meet the requirements of this solicitation, including but not necessarily limited to incomplete bids and/or bids offering alternate (not including “or equal” items) or non-requested items or services.
 - 4.5 SAHA reserves the right to:**
 - 4.5.1** To make an award to the same bidder (aggregate) for all items; or,
 - 4.5.2** To make an award to multiple bidders for the same or different items.
- 5.0 BIDDER’S RESPONSIBILITY:** Each bidder shall carefully review and comply with all instructions provided herein, or provided within any named attachments or addenda.
- 6.0 DEADLINE:** Bids are due at the time and date posted herein. SAHA reserves the right to extend the posted deadline at any time prior to the deadline.

- 7.0 QUESTIONS:** All questions or request for information concerning this solicitation must be submitted in writing eight (8) days prior to the closing deadline.
- 8.0 HOLD PRICES/NON-ESCALATION:** By submitting a bid, the bidder agrees to "hold" or not increase the bid prices for a minimum period of ninety (90) days. Quantities listed in this solicitation are for the purpose of determining best pricing per line item. Contractor shall field verify all quantities and dimensions.
- 9.0 METHOD OF AWARD:** SAHA may, at its sole discretion, procure the applicable goods or services by issuance of a PO or execution of a contract. By submitting a bid, the successful proposer agrees to accept the PO or execute the contract.
- 10.0 FEES and FORMS:**
10.1 FEE: All fees are all-inclusive of all related costs that a proposer will incur to provide the noted goods or services in compliance with this solicitation, including, but not limited to: employee wages and benefits, clerical support, travel and lodging, overhead, profit, licensing, insurance, materials, supplies, tools, equipment, long distance telephone calls, document copying and motor vehicle fuel, all costs shall be fully burdened.
10.2 FORMS: Bids shall be submitted utilizing the bid/fee forms included herein. Submission on forms other than the SAHA forms may result in disqualification of the response. Any bidder attached or included Terms and Conditions (Ts & Cs) are subject to acceptance by SAHA at its sole discretion.
- 11.0 AWARD CRITERIA:** Award shall be made to the responsive and responsible contractor that submits the best value to SAHA using price and other factors listed below.
- Construction time may be a factor**
- 12.0 BID COSTS:** SAHA shall not compensate any bidder for any costs that may be incurred in responding to this solicitation.
- 13.0 ASSIGNMENT OF PERSONNEL:** SAHA retains the right to demand and receive a change in personnel assigned by the Contractor to provide services to SAHA if SAHA believes that such change is in its best interest.
- 14.0 UNAUTHORIZED SUB-CONTRACTING PROHIBITED:** The successful bidder shall not assign any right, nor delegate any duty for the work proposed pursuant to this solicitation (including, but not limited to, selling or transferring the ensuing PO or contract without the prior written consent of SAHA. Any purported assignment of interest or delegation of duty, without the prior written consent of SAHA shall be void and may result in the cancellation of the PO or contract with SAHA.
- 15.0 LICENSING REQUIREMENTS:** By submitting a bid the successful bidder certifies that he/she possess and will, prior to issuance of a PO or execution of a contract, present to SAHA, proof and/or certification of the following:

- 15.1** If applicable, local business license issued by the City of San Antonio.
- 15.2** If applicable, a copy of the bidder's license issued by the State of Texas licensing authority allowing the bidder to provide the services or products as detailed herein.

16.0 PERMITS: Contractor shall obtain all permits required to complete the work per the specifications.

17.0 INSURANCE: Contractor shall present to SAHA prior to PO issuance or execution of a contract, proof of insurance compliant with the requirements below.

Professional Liability	Required Limits
SAHA and its affiliates must be named as a Certificate Holder. This is required for vendors who render observational services to SAHA such as appraisers, inspectors, attorneys, engineers or consultants.	\$1,000,000 Not Required on this project
Business Automobile Liability	Required Limits
SAHA and its affiliates must be named as an additional insured and as the certificate holder. This is required for any vendor that will be using their vehicle to do work on SAHA properties.	\$500,000 combined single limit, per occurrence
Workers Compensation and Employer's Liability	Required Limits
Workers' Compensation coverage is Statutory and has no pre-set limits. Employer's Liability limit is \$500,000. Workers' Compensation is required for any vendor made up of more than two people. A Waiver of Subrogation in favor of SAHA must be included in the Workers' Compensation policy. SAHA and its affiliates must be a Certificate Holder.	Statutory \$500,000
Commercial General Liability	Required Limits
This is required for any vendor who will be doing hands on work at SAHA properties. SAHA and its affiliates must be named as an Additional Insured and as the Certificate Holder.	\$1,000,000 per accident \$2,000,000 aggregate

18.0 INVOICING: To help insure timely payments and unless utilizing a progress payment schedule invoices shall be sent to the following address:

Accounts_Payable@saha.org.

If contractor lacks electronic invoicing capability they may send invoices to:

**San Antonio Housing Authority,
Accounts Payable,
P.O. Box 830428,
San Antonio, TX 78283-0428.**

Contractor shall invoice SAHA within 60 days after the delivery of the goods or service. If contractor fails to invoice within 60 days SAHA reserves the right to not pay the invoice. In an effort to be more efficient, SAHA processes all payments electronically. Contractors will be required to complete a direct deposit form. SAHA's standard payment terms are net 30 days.

19.0 Fair Labor Standards Act: Both parties hereby agree to comply with the provisions of the Fair Labor Standards Act (29 U.S.C. 201, et seq).

20.0 Indemnification. The Contractor shall indemnify and hold harmless SAHA and its officers, agents, representatives, and employees from and against all claims, losses, damages, actions, causes of action and/or expenses resulting from, brought for, or on account of any bodily injury or death of an employee of the Contractor, its agent, or its subcontractor of any tier received or sustained by any persons or property growing out of, occurring, or attributable to any work performed under or related to this Agreement, resulting in whole or in part from the negligent acts or omissions of the Contractor, any subcontractor, or any employee, agent or representative of the Contractor or any subcontractor. **CONTRACTOR ACKNOWLEDGES AND AGREES THAT THIS INDEMNITY CONTROLS OVER ALL OTHER PROVISIONS IN THE AGREEMENT, SURVIVES TERMINATION OF THIS AGREEMENT.**

Contractor shall indemnify and hold harmless SAHA, their agents, consultants and employees from and against any and all property damage claims, losses, damages, costs and expenses relating to the performance of this Agreement, including any resulting loss of use, *but only to the extent caused by the negligent acts or omissions of Contractor*, its employees, sub-subcontractors, suppliers, manufacturers, or other persons or entities for whose acts Contractor may be liable.

21.0 SECTION 3: Not Applicable

22.0 EPA REQUIREMENTS (This section applies only to Painting): Contractor must be EPA certified. Contractors performing renovation, repair and painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 must be certified by EPA and must follow specific work practices to prevent lead contamination.

This includes, but is not limited to:
Contain the work area.
Minimize dust.
Clean up thoroughly.

Contractors must provide to SAHA and tenants a copy of the EPA pamphlet *“Renovate Right: Important Lead Hazard Information for Families, Childcare Providers and Schools,”* before the renovations start. Federal law requires this in housing, child-care facilities and schools built before 1978 and when renovating six square feet or more of painted surfaces in a room for interior projects or more than twenty square feet of painted surfaces for exterior projects. For a copy of this pamphlet go to:

www.epa.gov/lead/pubs/renovaterightbrochure.pdf

23.0 GENERAL CONDITIONS:

23.1 Scope of Work is Attachment A.

23.2 Location of Property:

**Converse Ranch Apartments
8355 Crestway
Converse, TX 78109**

23.3 WARRANTY: All services and goods provided pursuant to this solicitation and the resulting contract shall be covered by the most favorable commercial warranties given to any customer for same or similar supplies or services, but in any event such goods and services shall be warranted for at least a period of two (2) years.

23.4 OR EQUAL: Catalogs, brand names or manufacturer's references where provided are descriptive only and indicate type and quality desired. Bids on brands of like nature and quality will be considered unless specified otherwise. If bidding other than the referenced manufacturer, brand or trade name, Bidder must provide a complete description of product offered, and illustrations and must be included in the bid submittal. Failure to include the above referenced data will require Contractor to furnish specified brand names, numbers, etc.

23.5 Acceptance by SAHA is required prior to payment. Acceptance will be based on adherence to the specifications, best industry practice and inspection by SAHA personnel.

23.6 Contractor shall supply all material, labor and equipment to complete the requirement of this solicitation unless otherwise specified in this solicitation.

23.7 Contractor shall dispose of all debris and trash offsite in accordance with all local, State and Federal laws and codes. At no time will Contractor discard any debris or trash into any SAHA refuse container.

23.8 Responses may be delivered by:

**Faxing to: San Antonio Housing Authority,
Attn. Charles Bode at 210-477-6703**

or

Emailed to: charles_bode@saha.org

Quote Fee Sheet
Quick Quote Closes on February 5, 2021 at 11:00 AM
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State Law limits procurements using this method of solicitation to \$50,000.00 or less.

1. **Fee:** Must be all inclusive of all costs to install the fence including but not limited to: Labor, materials, profit, overhead, insurance, transportation, fuel, etc.

Item	Cost	Delivery
Reset 130 posts and repair damaged chain link fence material and barbed wire top	\$	Days

If the Contractor fails to list days to complete, the project must be completed in **21** days from notification to begin work.

2. **Additional Information:** Enclose a one page summary of your company's {insert other criteria from Section if applicable, if not delete and renumber}.
3. **Sub-Contractors:** Proposer shall identify his sub-contractors if any:
- a) _____
- b) _____

Acknowledge Receipt of Addenda

Addendum #1 _____ Date _____

Addendum #2 _____ Date _____

Addendum #3 _____ Date _____

_____ Signature	_____ Date
_____ Printed Name	_____ Company
_____ E-mail address if available	
_____ Phone	_____ Fax

Bidder's Certification

By signing below, Bidder certifies that the following statements are true and correct:

1. He/she has full authority to bind Bidder and that no member Bidder's organization is disbarred, suspended or otherwise prohibited from contracting with any federal, state or local agency,
2. Items for which Bids were provided herein will be delivered as specified in the Bid,
3. In performing this contract, the contractor(s) shall comply with any and all applicable federal, state or local laws including but not limited to: Occupational Safety & Health, Equal Employment Opportunity, Immigration and Naturalization, The Americans with Disabilities Act, State Tax and Insurance Law, and the Fair Housing Act.,
4. Bidder agrees that this bid shall remain open and valid for at least a period of 90 days from the date of the Bid Opening and that this bid shall constitute an offer, which, if accepted by SAHA and subject to the terms and conditions of such acceptance, shall result in a contract between SAHA and the undersigned Bidder,
5. He/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with this Bid,
6. Bidder, nor the firm, corporation, partnership, or institution represented by the Bidder, or anyone acting for such firm, corporation or institution has violated the antitrust laws of the State of Texas or the Federal Antitrust laws, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business,
7. Bidder has not received compensation for participation in the preparation of the specifications for this IFB,
8. **Non-Collusive Affidavit:** The undersigned party submitting this bid hereby certifies that such bid is genuine and not collusive and that said Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any Bidder or person, to put in a sham Bid or to refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other Bidder, to fix overhead, profit or cost element of said bid price, or that of any other Bidder or to secure any advantage against SAHA or any person interested in the proposed contract; and that all statements in said bid are true.
9. **Child Support:** Pursuant to Section 231.006 (d) of the Texas Family Code, regarding child support, the bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.
10. **Lobbying Prohibition:** The Contractor agrees to comply with Section 1352 of Title 31, United States Code which prohibits the use of Federal appropriated funds to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative agreement; or the modification of any Federal contract, grant, loan, or cooperative agreement.
11. **Non-Boycott of Israel:** SAHA may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that; (i) it does not Boycott Israel; and (ii) will not Boycott Israel during the term of the contract. (Texas Government Code chapter 2270) by accepting these General Conditions and any associated contract, the CONTRACTOR certifies that it does not Boycott Israel, and agrees that during the term of this contract will not Boycott Israel as that term is defined in the Texas Government Code Section 808.001, as amended.
12. **TX Gov. Code 2252.152:** Prohibits a government entity from awarding a contract to a company identified as Iran, Sudan, or a Foreign Terrorist Organization as identified on a list maintained by the Texas Comptroller of Public Accounts. By signature hereon bidder certifies that it is not affiliated in any manner with the businesses on this list.

Submitted by: _____ Date: _____
(Firm)

(Signature) (Printed name and title)

(Business address)

(Phone) (E-mail)

ATTACHMENT A

Scope of Work/Specifications

1.0 Fence Installation Repairs and Post Resets

- 1.1 PERMANENT FENCE FOOTINGS:** Remove and reinstall or replace as needed approximately 130 Posts and footings.

All footings for permanent fencing shall conform to the following specifications for all types of fences:

- 1.1.1 Concrete:** Concrete shall have a minimum compressive strength of 24 MPa (3000 psi) at 28 days. Maximum size of aggregate shall be 37.5 mm. (1-1/2 inches in any single dimension.)
- 1.1.2 Steel Reinforcement:** Reinforcement bars shall conform to ASTM A 615/A, 615M, ASTM A 616/A, 616M, or ASTM A 617/A 617M). Diameter of bars: #3 minimum. Bars to be placed such that there is a minimum of 2 inches of concrete between the post and bars and the surrounding earth and the bars. Bars must be fully encased in the concrete and shall not touch the post or surrounding earthen materials. Bars to be shaped as stirrups and tied together.
- 1.1.3 Diameter:** Diameter to be calculated as 4 times the diameter or widest point of the post at a minimum.
- 1.1.4 Depth:** For 6' chain link Line posts the footing depth will be not less than 2.5 feet. For 6' chain link Corner, Terminal or Gate posts the footing depth shall be not less than 3 feet unless a greater depth is recommended by the manufacturer or applicable local codes. The posts bottoms shall not rest on the ground but shall rest about 6" above the bottom of the hole so that the post is fully surrounded by concrete on all sides and bottom. See attached drawings.
- 1.1.5 Crowning:** All footings shall be slightly crowned (between 1" to 2" above ground level) to enhance the flow of water away from the post

2.0 CHAIN LINK, POSTS, AND MATERIALS REPLACEMENT SPECIFICATIONS

All steel tubing/pipe which requires replacement shall be rated at not less than 50,000 psi yield strength or as specified herein. All items shall be repaired (Fabric) or replaced as required.

- 2.1 Posts:** All terminal and/or corner posts shall be schedule 40 rated at minimum 50,000 psi yield strength, hot dipped galvanized or electroplated inside and out. Line posts shall be not less than 15 gauge and hot dipped galvanized or electroplated inside and out. Coatings shall conform to ASTM F1043 requirements. All terminal or corner posts shall have a pressed steel cap tack welded in place to prevent water intrusion. Welds will be cleaned, treated and cold galvanized coated. Minimum corner post size is 3" diameter. Line Posts shall be a minimum of 2" diameter.

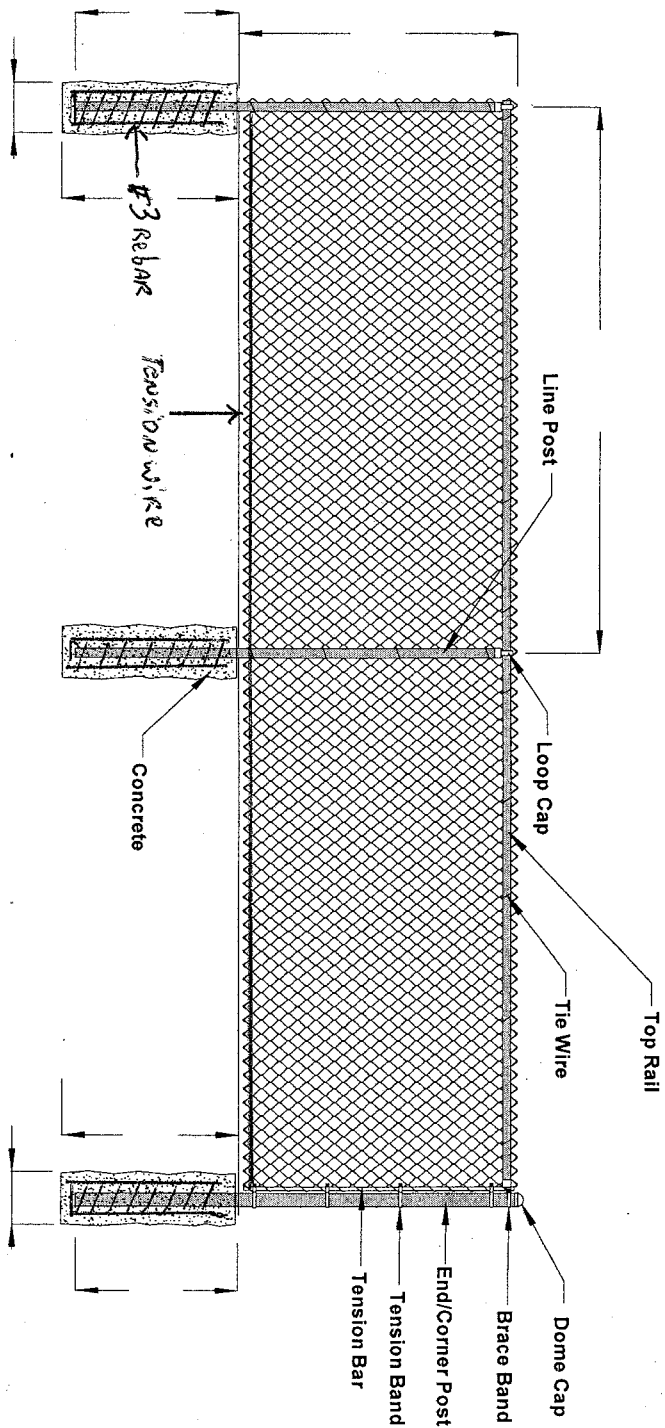
- 2.2 Fabric:** All fabric shall be made of steel wire with gauge to match existing wire and conforming to the requirements of the Chain Link Manufacturers Institute (CLMI) Product Manual unless specified differently herein. All chain link fabric shall be class 2 galvanized after weaving (GAW) and shall be coated in accordance with ASTM specification A 392. Fabric selvage for 6' and over shall be knuckled on one end and twisted on the other and the diamonds shall be a nominal 2" size (+/- 1/8"). When installed the bottom of the fabric shall be approximately 1" to 1-1/2" above the ground. Unless specified differently by the project manager the twisted ends shall be installed facing the bottom of the fence. Where new fabric is installed it shall be woven into the existing wire.
- 2.3 Top Rail:** Grade B pipe, minimum, shall be hot-dipped zinc-coated with an average weight of not less than 0.9 ounces of zinc per square foot of exterior surface and shall be over coated with a clear acrylic or polyester. The internal surface shall have a protective coating of hot dipped zinc or zinc rich paint with a minimum thickness of three roils. Shall have a minimum wall thickness of .065 and 50,000 psi yield strength.
- 2.4 Accessories & Fittings:** All accessories and fittings shall be constructed of steel and shall conform to ASTM A153. All bolts, nuts, and washers shall be hot dipped or electroplated galvanized or stainless steel. Wire ties to be class III galvanized steel. Tension wire shall be 9 gauge high tensile strength galvanized wire. Hog rings to be 9 gauge galvanized steel.
- 2.5 Barbed Wire**
- A. Metallic Coated Steel Barbed Wire: Comply with ASTM A121, Design Number 12-4-5-14R, double 12-½ gauge (0.099 in.) (2.51 mm) twisted strand wire, with 4 point 14 gauge (0.080 in.) (2.03 mm) round barbs spaced 5 inches (127 mm) on center. Match coating type to that of the chain link fabric.
1. Coating Type A - Aluminum-Coated (Aluminized): Strand wire coating Type A - 0.30 oz/ft² (90 g/m²) with aluminum alloy barbs.
 2. Coating Type Z - Zinc-coated: Strand wire coating Type Z, Class 3, 0.80 oz/ ft² (254 g/m²), barb coating 0.70 oz/ft² (215g/m²)
- 2.1.1 Drawings:** See attached typical drawing.
- 2.1.2 Waste & Trash Disposal:** Contractor shall dispose of all debris and trash offsite in accordance with all local, State and Federal laws and codes. At no time will Contractor discard any debris or trash into any SAHA refuse container or attempt to bury any of the debris onsite.

- 3.0 SIGNAGE:** Contractor shall install “No Trespassing” signage on the fence. Signs will be spaced at approximately 100 foot intervals but shall not have less than two signs per 100 feet of single run/side of fencing.
- 3.1 Backing Material:** To be .080 Aluminum.
- 3.2 Face:** To be engineer grade reflective vinyl coated.
- 3.3 Language:** Shall be dual language English/Spanish.
- 3.4 Size:** 12 inches wide by 18 inches tall
- 3.5 Attachment:** Contractor shall attach the signs in a manner that reduces theft and with the top of the sign approximately 1 (one) foot from the top of the fence material.
- 3.6 Example:** The signs shall be similar to the example below:



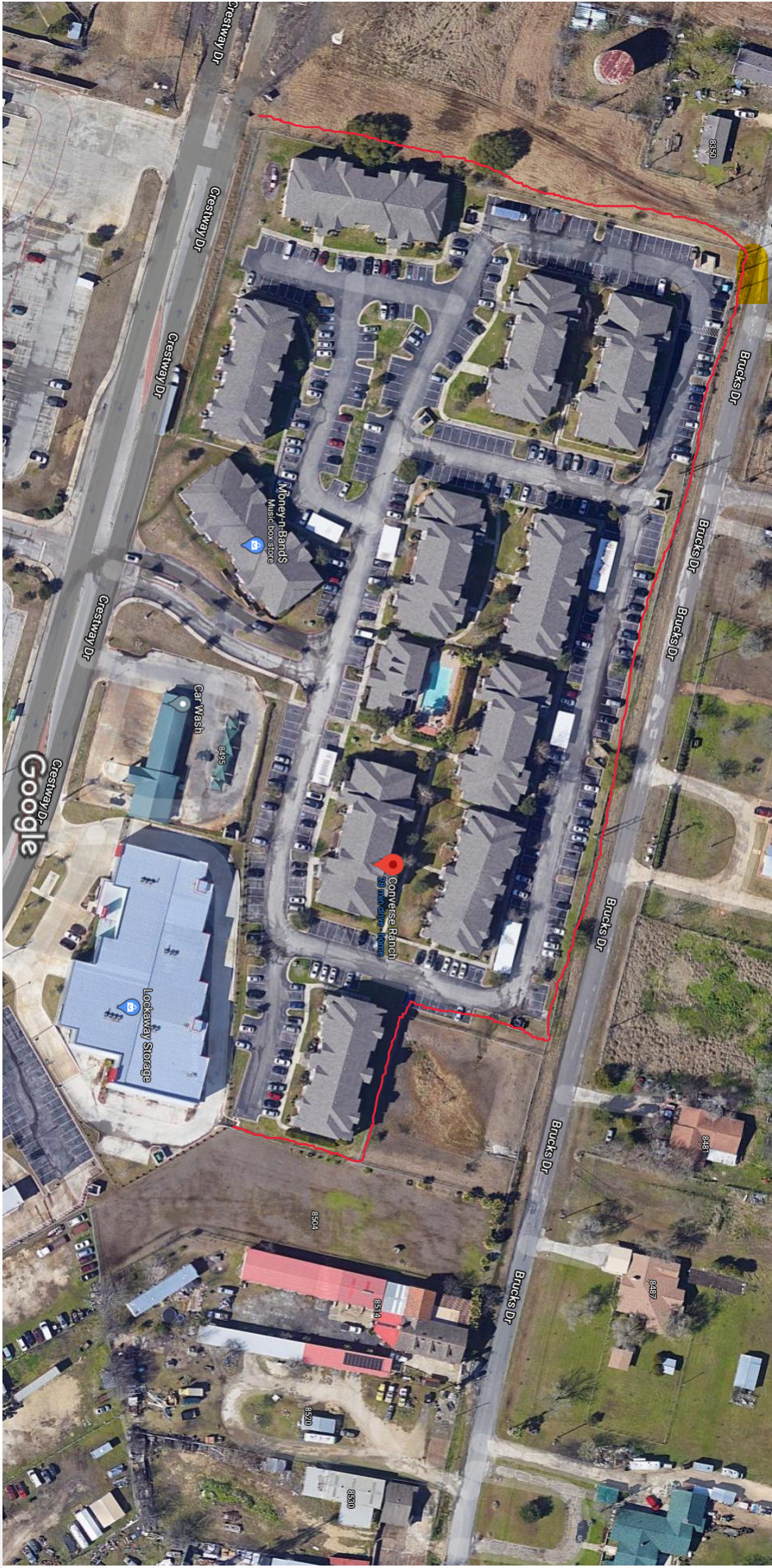
Chainlink Fence Detail

4' - 6' Chain Link with top rail



Google Maps

Converse Ranch



Red line shows the approximate layout of fencing to be replaced

