



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

ADDENDUM # 1

To: File 2009-910-59-5068
RFP for: Pest Control Services for Beacon Communities

The following questions are asked:

Question 1: Under 1.17 for Schedule of Service for "Beacon Communities Units / Apartments," can you help me clarify the "frequency." Does this mean that every unit should be treated every 30 days? Also, on a related question, is there an expectation of how often we service the property in terms of frequency of the service trips? For example, could we do one service trip a month (every 30 days)? Or is there an expectation of weekly or bi-weekly service at some sites? .

Answer 1: The frequency of 30 days means a unit will be treated every 30 days. A schedule will be set up between the vendor and property to ensure this is done in that time frame. The number of trips to the property depends on how that schedule is set to treat the units every 30 days and the common areas and scattered sites at the frequency set for them.

Question 2: Is there a way to submit the RFP digitally or via email? Or do we need to put together binders and mail them per the instructions in the RFP?

Answer 2: No, Electronic submission is not allowable. Please submit in accordance with VIII. Responses (pg 10) of the RFP. Tab 8, Form of Proposal and Pricing should only be in the folder/binder marked "ORIGINAL".

Question 3: I am requesting the bid tabulation from the bid awarded from the most recent RFP/IFB awarded for Pest Control Services.

Answer 3: The prior RFP Cost Analysis can be requested through our website www.saha.org, Open Records Request.



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Question 4: The additional services states “follow up to eradicate” and follow up visits are in the scope of work. What does it mean “follow up to eradicate”? Can we charge the Minimum Service Fee for the follow up visit?

Answer 4: Services that require a follow up means upon the follow up visit the vendor / contractor will be prepared to do a follow up treatment should the pest not be eradicated and additional treatment is needed. The cost of the follow up treatment is to be included in the initial service cost and vendors that are not prepared to do the treatment at the time of the follow up are not able to charge for the return to treat the unit.

Minimum Service Call fees do not apply to the follow up visit. Contractors already scheduled to be on the property cannot charge a Minimum Service Fee for inspections or follow ups. This only applies to Contractors that show for services and the unit is not able to be accessed.

By: Shayne Everett-Endres
Shayne Everett-Endres, Purchasing Agent

Date: October 29, 2020