



## Verification of Move Out

(To be filled out by Landlord, Agent, or Authorized Party)

**This information is required to close the account**

Landlord Information	
Landlord Name:	
Landlord Address:	
City:	State: <span style="margin-left: 100px;">Zip Code:</span>
Email Address:	Phone Number:

Move Out Information	
Head of Household:	
Unit Address:	
City:	State: <span style="margin-left: 100px;">Zip Code:</span>
Did Tenant give 30-day notice to Landlord? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date of Move Out:	
<b>Please check all applicable reasons for move out:</b>	
<input type="checkbox"/> Court Eviction — <i>Please attach judgment</i>	
<input type="checkbox"/> Lease Violations — <i>Please attach all notices of violations</i>	
<input type="checkbox"/> Provided Notice to Vacate — <i>Please attach notice to vacate</i>	
<input type="checkbox"/> Vacated without Notice — <i>Describe what happened in Comments section below</i>	
<input type="checkbox"/> Unit Found Vacant	
<input type="checkbox"/> Other, Please Specify:	
<b>Comments:</b>	

\_\_\_\_\_  
Landlord Signature

\_\_\_\_\_  
Date

**Please return to:** \_\_\_\_\_ **by Fax: (210) 477-** \_\_\_\_\_ **, or by Email:** \_\_\_\_\_

