SAHA | SAN ANTONIO HOUSING AUTHORITY
Opportunity Lives Here

REQUEST FOR COMPLAINT INSPECTION

Attention: Inspections Department

TENANT INFORMATION		
Name: _____		Date: _____
Last 4 of SSN: _____	Email Address: _____	
Home Phone: _____	Cell Phone: _____	
Address: _____		Unit Number: _____
City: _____	State: _____	Zip Code: _____

How long have you had the issue(s)? _____ days

Have you notified your landlord? ☐ No ☐ Yes Date you notified landlord: _____

How did you notify your landlord? ☐ Email ☐ Phone ☐ Online Work Order ☐ In Person

What is the best time to contact you? _____

I am requesting a complaint inspection for the above unit due to the following:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

EQUAL HOUSING OPPORTUNITY

The following person has been designated to coordinate compliance with the nondiscrimination requirement contained in HUD's regulations implementing Section 504: Irene Guzman, 818 South Flores, San Antonio, Texas 78204.