

**Minutes**

**Mirasol Task Force Meeting**

**June 20, 2007**

**SCHEDULED:** 6:30 p.m. at 818 S. Flores, San Antonio, Texas 78204

**COMMITTEE PRESENT:**

George Alejos for Henry Rodriguez  
Estefana Adame-Battle  
Maricela Cavazos  
Carlos Contreras  
Fred Gonzales for Phil Nelson  
Dr. Fernando Guerra  
Gordon Hartman  
Cirila Lozano  
Ralph Velasquez  
Larry Zinn for Suzette Kinder-Patton  
Randy Zaragoza

**COMMITTEE MEMBERS ABSENT:**

**Item 1:                    Call to Order**

Gordon Hartman called the Mirasol Task Force meeting to order at 6:47 p.m.

**Item 2:                    Approval of Minutes for Meeting held June 13, 2007**

Carlos Contreras moved to approve the meeting minutes for June 13, 2007 and Dr. Fernando Guerra seconded the motion.

**Unanimous as follows:**

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent at Time of Vote</b>	<b>Abstain</b>
George Alejos for Henry Rodriguez				X
Estefana Adame-Battle	X			
Maricela Cavazos	X			
Carlos Contreras	X			
Fred Gonzales for Phil Nelson				X
Dr. Fernando Guerra	X			
Gordon Hartman	X			
Cirila Lozano	X			
Ralph Velasquez	X			
Larry Zinn for Suzette Kinder-Patton	X			
Randy Zaragoza	X			

**Item 3: Amerispec Reports**

Amerispec’s Matthew Gessner reported that his presentation at last week’s meeting was based on all 15 inspections, despite only having six written reports completed at that time. Mr. Gessner distributed to the Task Force Committee the additional 9 written reports. He indicated that the issues from these inspections were similar to the initial 6 written inspections. Mr. Gessner responded to questions from the Task Force regarding the reports.

**Item 4: Review Plan Proposals for Inspection Companies and Project Manager Position**

Gordon Hartman asked the Task Force Committee for any proposals on hiring Inspection Companies and a Project Manager. With none offered, Mr. Hartman presented Amendment #1 for the Plan of Resolution as his proposal, and provided the names of five Architectural Design Companies on SAHA’s list of board-approved vendors. Mr. Hartman asked the Task Force Committee for a motion to approve Amendment #1. Dr. Fernando Guerra moved to accept the amendment and Carlos Contreras seconded the motion.

**Unanimous as follows:**

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent at Time of Vote</b>	<b>Abstain</b>
George Alejos for Henry Rodriguez	X			
Estefana Adame-Battle	X			
Maricela Cavazos	X			
Carlos Contreras	X			
Fred Gonzales for Phil Nelson	X			
Dr. Fernando Guerra	X			
Gordon Hartman	X			
Cirila Lozano	X			
Ralph Velasquez	X			
Larry Zinn for Suzette Kinder-Patton	X			
Randy Zaragoza	X			

The Task Force Committee determined that a structural protocol must still be developed to include in the Plan for Resolution. Mr. Hartman agreed to provide a structural protocol for discussion at next week’s meeting.

**Item 5: Report on the SAHA Procurement Process**

The Task Force Committee agreed to skip this item since they approved a plan in item 4 that no longer requires this report.

**Item 6:        Report from the Metropolitan Health District**

Dr. Fernando Guerra presented an updated report from the Metropolitan Health District and copies of this report were provided to the Task Force Committee.

**Item 7:        Review Agenda Items for Next Meeting**

- Interviews for architectural firms
- Protocol for structural inspections
- Comments from Mirasol Residents
- Discussion of memo from Phil Nelson, SAHA Board Chair

Mr. Hartman proposed moving Meeting #9 to before the planned two-week break. The Task Force Committee agreed to the following revised schedule:

Meeting #8    Wednesday, June 27, 2007

Meeting #9    Tuesday, July 3, 2007

**Two week period to report to respective authority**

Meeting #10   Wednesday, July 25, 2007

Meeting #11   Wednesday, August 1, 2007

(Final meeting for adoption of report)

**Item 8:        Adjournment**

Mr. Hartman adjourned the meeting at 9:39 p.m. and Mr. Randy Zaragoza seconded the motion.