

**MINUTES**

**MIRASOL TASK FORCE MEETING**

**May 16, 2007**

**SCHEDULED:** 6:30 p.m. at 818 S. Flores, San Antonio, Texas 78204

**COMMITTEE PRESENT:**

Estafana Adame-Battle  
Maricela Cavazos  
Carlos Contreras  
Gordon Hartman  
Cirilia Lozano  
Reba Malone (alternate)  
Suzette Kinder-Patton  
Henry Rodriguez  
Ralph Velasquez  
Linda Wasserman (alternate)  
Randy Zaragosa

**COMMITTEE MEMBERS ABSENT:**

**GUESTS:**

Ron Bishop, AEHS, Inc.  
Ron Greenberg, Astex Environmental Serves  
Donald J. Schaezler, Ph. D., P.E., CIH, ETC Information Services, LLC  
David O. Scheiding, P.E., STC Environmental Services, Inc.

**Item 1: Call to Order**

Gordon Hartman called the Mirasol Task Force meeting to order at 6:42 p.m.

Gordon Hartman introduced new members not present at last week's meeting:

Suzette Kinder-Patton is a lawyer who is serving on this Task Force as a request from the Mayor.  
Reba Malone is a Transportation Consultant who serves on the SAHA Board, attending as alternate for SAHA Board Chairman, Phil Nelson.  
Linda Wasserman is the Executive Assistant to Dr. Fernando Guerra and is serving in his place.

**Item 2: Approval of Minutes**

Ralph Velasquez pointed out a number of items left out. These items included the Health Investigation, Construction Inspection of all 247 units, review bid specifications, and using working papers from the OIG report.

**Approved as follows:**

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent at Time of Vote</b>	<b>Abstain</b>
Estafana Adame-Battle	X			
Maricela Cavazos	X			
Carlos Contreras	X			
Gordon Hartman	X			
Cirilia Lozano	X			
Reba Malone for Phil Nelson				X
Suzette Kinder-Patton	X			
Henry Rodriguez	X			
Ralph Velasquez	X			
Linda Wasserman for Dr. Fernando Guerra				X
Randy Zaragosa	X			

**Item 3: Mirasol Update**

San Antonio Housing Authority President & CEO Henry Alvarez gave a presentation of the following:

- List and contact information of current residents.  
Mr. Alvarez informed the committee members that the data for previous residents is not tracked.
- List of families with supporting documentation from medical provider.
- Draft resident survey of health and construction concerns related to home  
Task force members suggested some revisions to the survey, including:
  - Adding of contact information for resident representatives
  - Dates informing someone of construction concerns
  - Name of physician
  - May 28 deadline for return
- Update on environmental health assessments  
Mr. Alvarez reported no registrants for the Metro Health process. Ms. Battle stated that she preferred her own physician. The task force discussed the sharing of medical records from personal physicians with Metro Health. Ms Battle asked if participation in the Metro Health process would be required for continued temporary relocation assistance. Mr. Alvarez responded that he does not have enough information, at this time, to definitively answer that question.
- Update on air quality environmental assessments  
The four environmental experts currently conducting air quality tests for SAHA responded to questions. They were:  
Ron Bishop, AEHS, Inc.  
Ron Greenberg, Astex Environmental Services  
Donald J. Schaezler, Ph. D., P.E., CIH, ETC Information Services, LLC  
David O. Scheiding, P.E., STC Environmental Services, Inc.  
The experts mentioned water intrusion concerns at some doors and windows, and reported that HVAC performance is essential in managing air quality through circulation.

- OIG Report
- Construction documents  
Staff reported that the construction documents are voluminous, but are available at any time for review, by calling 477-6867.

**Item 4:      Report on Repairs Performed on Homes**

Report from SAHA presented by Mr. Alvarez.

Carlos Contreras from KB Home reported it would take some time for KB to compile their repairs summary, and he would report back to the Task Force as to when that summary could be complete.

**Item 5:      Future Task Force Meeting**

The Task Force discussed future meeting dates, and the following agenda items from the May 23<sup>rd</sup> meeting:

- Update on Environmental Health Assessments
- Plan to Relocate Residents from Hotels
- Home Inspections to include HVAC and window framing
- Residents Receiving Letter to Maintain Utilities
- Analysis of Lease Purchase Participants

**Item 6:      Adjournment**