

Minutes

**Mirasol Task Force Meeting
October 17, 2007**

SCHEDULED: 6:30 p.m. at 818 S. Flores, San Antonio, Texas 78204

COMMITTEE PRESENT:

George Alejos for Henry Rodriguez
Estefana Adame-Battle
Maricela Cavazos
Carlos Contreras
Dr. Fernando Guerra
Gordon Hartman
Cirila Lozano
Phil Nelson
Ralph Velasquez
Randy Zaragoza
Larry Zinn

COMMITTEE MEMBERS ABSENT:

Item 1: Call to Order

Gordon Hartman called the Mirasol Task Force meeting to order at 6:43 pm.

Item 2: Approval of Minutes for Meeting held September 26, 2007.

Phil Nelson moved to approve the meeting minutes for September 26, 2007 and Dr. Fernando Guerra seconded the motion.

Approved as follows:

Member	Aye	Nay	Absent at Time of Vote	Abstain
George Alejos for Henry Rodriguez				
Estefana Adame-Battle	X			
Maricela Cavazos	X			
Carlos Contreras	X			
Gordon Hartman	X			
Cirila Lozano	X			
Phil Nelson	X			
Ralph Velasquez	X			
Dr. Fernando Guerra	X			
Randy Zaragoza	X			
Larry Zinn	X			

Item 3: Discuss and Schedule On-Site Visit by Task Force Members.

The Task Force agreed to schedule the on-site visit on Tuesday, October 23, 2007 at 1:30 pm. Task Force Members will meet at Mrs. Estefana Battle’s home on 448 Precious St.

Item 4: Operations Director.

▪ **Process for Hiring**

Gordon Hartman distributed a document outlining the process for hiring the Operations Director. Mr. Hartman stated he questioned how the process for hiring the Operations Director could be expedited when Mr. Scarnato submitted his resignation. SAHA looked into this based on a legal stand point and developed a process he feels is acceptable. Mr. Hartman stated this process will bring forth the type of candidates needed to fill the Operations Director position.

• **Job Description**

A document with the job description for the Operations Director position was distributed and Mr. Hartman asked for any adjustments or questions regarding both the hiring process and the job description.

• **Sub-Committee**

Gordon Hartman proposed the development of a Mirasol Task Force Sub-Committee of (3) three to (4) four members. Gordon Hartman, Ralph Velasquez, Randy Zaragoza, and Estefana Adame-Battle agreed to serve on the sub-committee for the purpose of reviewing the candidates of their choice and make recommendations to the Task Force during the next meeting. Upon selection of the Operations Director by the Task Force Committee, contract terms would be negotiated by SAHA and the temporary agency.

Discussion: Dr. Fernando Guerra motioned for the formation of the sub-committee to finalize the hiring process and review applications submitted for the Operations Director and Carlos Contreras seconded the motion.

Approved as follows:

Member	Aye	Nay	Absent at Time of Vote	Abstain
George Alejos for Henry Rodriguez	X			
Estefana Adame-Battle		X		
Maricela Cavazos	X			
Carlos Contreras	X			
Gordon Hartman	X			
Cirila Lozano		X		
Phil Nelson	X			
Ralph Velasquez		X		
Dr. Fernando Guerra	X			
Randy Zaragoza		X		
Larry Zinn	X			

Item 5: **Update report on Buy-Back Process.**

Gerald Avila gave a presentation on the Mirasol Residents Electing the Buy-Back Option and the Proposed Buy-Back Analysis of Homeowners. Mr. Avila and San Antonio Housing Authority Chief of Staff Melanie Villalobos, responded to questions from the Task Force Members.

Discussion: Estefana Adame-Battle requested that SAHA use the highest of the two appraisals during the buy-back process. Phil Nelson stated SAHA has made a fair offer by allowing the residents to request a second appraisal and using the average of the two.

Item 6: **Report by Metropolitan Health District on Residents Examined and Assessment Analysis.**

Dr. Fernando Guerra gave a power point presentation on the Public Health and Environmental Assessment in the Mirasol Project. Dr. Guerra stated there were no urgent health problems or public health concerns based on the San Antonio Metropolitan Health District's data and findings for evaluated Mirasol residents. SAMHD did find other illnesses and problems during resident assessments. Dr. Guerra closed his presentation by responding to questions from the Task Force Members.

Item 7: **Review agenda items for the next meeting to be held on October 24, 2007 at 6:30 pm.**

- Hiring of Operations Director (review sub-committee recommendations)
- Update Report on Buy-Back Process.
- Residents to be Heard
- Review Agenda Items for the Next Meeting

Item 8: **Adjournment**

Dr. Fernando Guerra motioned to adjourn the meeting at 11:10 pm and Carlos Contreras seconded the motion.