

**MINUTES**

**MIRASOL TASK FORCE MEETING**

**May 9, 2007**

**SCHEDULED:** 6:30 p.m. at 818 S. Flores, San Antonio, Texas 78204

**COMMITTEE PRESENT:**

Estafana Adame-Battle  
Maricela Cavazos  
Carlos Contreras  
Dr. Fernando Guerra  
Gordon Hartman  
Cirilia Lozano  
Phil Nelson  
Henry Rodriguez  
Ralph Velasquez  
Randy Zaragosa  
Larry Zinn (Alternate)

**COMMITTEE MEMBERS ABSENT:**

**Item 1: Call to Order**

Maricela Cavazos called the Mirasol Task Force meeting to order at 6:46 p.m.

**Item 2: Introduction of Task Force Members**

Task force members introduced themselves:

Dr. Fernando Guerra directs the San Antonio Metropolitan Health Districts.

Carlos Contreras is the KB Home Government Affairs Director.

Larry Zinn is Chief of Staff for Mayor Phil Hardberger, serving as an alternate for Suzette Kinder-Patton.

Estafana Adame-Battle is a Mirasol Resident.

Henry Rodriguez is a LULAC representative and Councilmember Patti Radle's appointee.

Phil Nelson is the Chair of the San Antonio Housing Authority board.

Gordon Hartman is formerly of Gordon Hartman Homes.

Ralph Velasquez is with the San Antonio Craftsman Association, and is Councilwoman Delicia Herrera's appointee

Randy Zaragosa is a Mirasol Resident.

Cirilia Lozano is a Mirasol Resident.

Maricela Cavazos is a San Antonio Housing Authority Commissioner.

**Item 3: Mirasol Update**

A presentation was given by San Antonio Housing Authority President & CEO Henry Alvarez.

**Item 4: Rules of Decorum**

The task force agreed on the following rules of decorum were:

- 1) Turn off all cell phones.
- 2) The task force will meet weekly on Wednesdays at 6:30 p.m. at the San Antonio Housing Authority boardroom, 818 S. Flores. The agenda items will determine the length of the meetings.
- 3) If a Committee Member is unable to attend, an alternate must be appointed by the individual who appointed the Task Force member. Also, the alternate member must fit the designation assigned to the respective member (i.e. community representative, metro health representative, Mirasol resident). The Committee Member must inform the Task Force Chair of who the alternate will be.
- 4) Discussions will take place among Committee Members; interruptions from audience members will not be tolerated.
- 5) Guests may be invited to speak on certain topics. For example, if the committee needs an expert from an environmental perspective, one may be invited to the meeting.
- 6) Profanity will not be tolerated.
- 7) Task Force Committee Members are allowed to confer with audience members.
- 8) A Committee Member may not speak for more than 5 minutes at any one given time.

**Item 5: Mission/Scope of the Task Force**

The Mission of the Task Force was unanimously decided to be:

“To Provide Solutions to the Construction Issues, and Seek Answers to the Health Concerns of the Residents of the Mirasol Homes Projects.”

Henry Rodriguez moved to accept the mission statement. Gordon Hartman seconded the motion.

**Unanimous as follows:**

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent at Time of Vote</b>	<b>Abstain</b>
Estafana Adame-Battle	X			
Maricela Cavazos	X			
Carlos Contreras	X			
Dr. Fernando Guerra	X			
Gordon Hartman	X			
Cirilia Lozano	X			
Phil Nelson	X			
Henry Rodriguez	X			
Ralph Velasquez	X			
Randy Zaragosa	X			
Larry Zinn, for Suzette Kinder-Patton	X			

**Item 6: Timeline for Goals**

Gordon Hartman moved that the Committee spend 8 weeks to report recommendations and solutions. The Committee will then take a two-week break to report back to their respective authority to discuss the reports, and the committee will come back concluding meeting 12 weeks from today. Henry Rodriguez seconded the motion. Larry Zinn amended the motion, stating that additional time would be spent, if needed, for the members to finalize the initial recommendations and solutions.

**Unanimous as follows:**

<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent at Time of Vote</b>	<b>Abstain</b>
Estafana Adame-Battle	X			
Maricela Cavazos	X			
Carlos Contreras	X			
Dr. Fernando Guerra	X			
Gordon Hartman	X			
Cirilia Lozano	X			
Phil Nelson	X			
Henry Rodriguez	X			
Ralph Velasquez	X			
Randy Zaragosa	X			
Larry Zinn, for Suzette Kinder-Patton	X			

**Item7: Selection of Chairmanship**

Henry Rodriguez nominated Gordon Hartman for the position of Mirasol Task Force Chair. Estafana Adame-Battle nominated Ralph Velasquez for the position of Mirasol Task Force Chair. Gordon Hartman was elected with a majority vote as follows:

**Majority as follows:**

<b>Member</b>	<b>Hartman</b>	<b>Velasquez</b>	<b>Abstain</b>
Estafana Adame-Battle		X	
Maricela Cavazos	X		
Carlos Contreras	X		
Dr. Fernando Guerra	X		
Gordon Hartman			X
Cirilia Lozano		X	
Phil Nelson	X		
Henry Rodriguez	X		
Ralph Velasquez			X
Randy Zaragosa		X	
Larry Zinn, for Suzette Kinder-Patton		X	

Mr. Hartman advised that in his absence, Ralph Velasquez will act as the Mirasol Task Force Vice-Chair.

**Item 8:**        **Future Task Force Items**

- Develop a survey of residents with immediate health concerns. SAHA will provide a list of those who have provided SAHA with physician verification.
- Report by Dr. Fernando Guerra on the health issues.
- Report on work done on homes by KB and SAHA. Carlos Contreras will develop a Matrix of the recurring issues KB Home has addressed
- Review of 2004 OIG Report

**Item 9:**        **Adjournment**

Maricela Cavazos adjourned the Mirasol Task Force Meeting at 9:55 p.m.