



818 S. FLORES ST. ① SAN ANTONIO, TEXAS 78204 ① www.saha.org

Procurement Department

## **ADDENDUM #2**

**To: RFQ# 1111-918-89-3666**  
**RFQ HOME Program First-Time Homebuyer Services**  
**Date: November 28, 2011**

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**Question 1: Are we required to solicit/obtain the 12 clients for this program or is SAHA going to provide them to us to put through this program?**

**Answer 1: Yes, the selected nonprofit(s) will be responsible for identifying qualified homebuyers with incomes at or below 80% AMI to purchase the homes.**

**Question 2: Relating to question 1, we would only build as we qualify the clients or are we required to build all 12 at once?**

**Answer 2: The HOME program requirements dictate that a qualified homebuyer be identified and contracted prior to the initiation of construction. However, all 12 homes must be constructed and purchased prior to the program deadline.**

**Question 3: Would we be doing the HUD Set-Ups for you for COSA along with the environmental review or will SAHA be taking care of this?**

**Answer 3: Typically SAHA administers HUD requirements including environmental approvals; however, final responsibilities of all parties will be detailed in the to-be-negotiated Memorandum of Understanding between SAHA and the selected Nonprofit(s).**

**By: Carl Bottoms**  
**Procurement Supervisor**

**Date: November 28, 2011**