



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

ADDENDUM #2

To: 1111-915-03-3658
RFP for Public Relations Consulting Services
Date: January 24, 2012

- Question 1:** Does SAHA know what events they are planning for the year based on what SAHA knows internally the department or City is planning for the City's housing program?
- Answer 1:** No specific dates have been finalized, but events will include, but are not limited to, Chatham Apartments re-opening, McGuire Apartments re-opening, Sutton Oaks II groundbreaking, 75th Anniversary celebration / strategic planning announcement, and other major grant or event announcements.
- Question 2:** What are the different programs, activities and initiatives discussed in the RFP that are being planned during the first year's SOW?
- Answer 2:** There will likely be some level of each scope-of-work item in the first year.
- Question 3:** Can you tell us in general terms or can you disclose what issues might be coming up in the first year's SOW (such as any new mandates from HUD that SAHA is currently aware of that will help with planning the year's issues management piece)?
- Answer 3:** At this time, the federal issue that will likely most affect SAHA relates to operational and capital funding.
- Question 4:** Is it possible to waive the requirement for the Professional Liability insurance coverage?
- Answer 4:** Professional Liability does not apply to this RFP.
- Question 5:** Is there a budget in place?
- Answer 5:** This RFP is expected to exceed \$50,000.00.
- Question 6:** Is this contract renewable for multiple one-year terms?
- Answer 6:** As stated in Section 1.6 of the RFP, Type of Contract resulting from RFP: A Firm Fixed-Fee contract for (1) year with the option of four one year extensions at the sole discretion of SAHA.

By: Carl Bottoms
Procurement Supervisor

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