



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

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Procurement Department

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## ADDENDUM # 1

To: 1109-910-59-3623  
RFP: Pest Control Services at Various Properties  
Date: 11-21-11

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The following attached document "Certification for Business Concerns Seeking Section 3 Preference" is part of Attachment D- Section 3 Guidelines and Forms.

By: Carl Bottoms  
Procurement Supervisor

Date: November 21, 2011

## Certification for Business Concerns Seeking Section 3 Preference

Name of Business: \_\_\_\_\_

Address of business: \_\_\_\_\_

Type of Section 3 Business:

Corporation

Partnership

Phone No.: \_\_\_\_\_

Sole Proprietorship

Joint Venture

Pager No.: \_\_\_\_\_

Name and Address of Section 3 Resident(s) in 51% ownership position:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attached is the following documentation as evidence of section 3 status. X as Appropriate

- Copy of resident lease with San Antonio Housing Authority
- Copy of receipt of public assistance
- Copy of evidence of participation in a public assistance program
- Other evidence as appropriate

For the Section 3 business entity as applicable:

- Copy of Articles of Incorporation
- Assumed business Name Certificate
- List of owners/stockholders and % ownership of each owner
- Organizational chart w/names, titles & brief functional statement
- Certificate of Good Standings
- Partnership Agreement
- Corporation Annual Report
- Latest Board minutes appointing officers
- Additional Documentation

CORPORATE SEAL

Attested by:

Name:

Date:

\_\_\_\_\_  
(Authorizing Name & Signature)