



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

ADDENDUM # 2

To: 1012-946-15-3400
RFQ for Real Estate Appraisal Services

Please make the following changes:

1. On Page 19, Section 5.2.10 Change title to read "Tab10 Company Biography & Other Information."
2. Delete page 39 in its entirety and replace with the attached revised page 39. (Changes were made to the Tabs' descriptions)

The following questions have been asked:

Question 1: On page 39, Tab 2 lists a form HUD 2992. Is this the same as the Conflict of Interest form?

Answer: No it isn't. HUD Form 2992 is no longer required and has been removed from the list of forms to submit.

Question 2: Tab 8 is asking for a SWMBE plan. We do not plan on using subcontractors; are we still required to submit a plan?

Answer: Yes, this is your company's diversity plan. It can include not only subcontractors but also your company's suppliers, vendors, contractors and other businesses your company has a professional relationship with.

Charles R Bode

Date: March 17, 2011

Charles Bode
Assistant Director of Procurement

FORM OF PROPOSAL

(This Form must be fully completed and placed under Tab #1 of the proposal submittal.)

INSTRUCTIONS: The items listed below must be completed and included in the Proposal unless otherwise specifically noted. Please complete this form by marking X, where provided, to indicate that the referenced information has been included. Also, complete the Section 3 Statement and the Proposer's Statement noted on the subsequent page:

| X=ITEM INCLUDED | SUBMITTAL ITEMS (1-original and 3 exact copies of proposal) |
|------------------------|---|
| | Tab 1 Form of Proposal |
| | Tab 2 Form HUD-5369-C, Form HUD-5369-B, Form HUD-5370-C & Conflict of Interest Questionnaire |
| | Tab 3 Profile of Firm Form |
| | Tab 4 Experience, Past Performance, Managerial Capacity & Financial Viability |
| | Tab 5 Client Information |
| | Tab 6 Subcontractors/Joint Venture Information |
| | Tab 7 Section 3 Utilization Plan |
| | Tab 8 SWMBE Plan |
| | Tab 9 Section 3 Preference |
| | Tab 10 Company Biography & Other Information |

SECTION 3 STATEMENT

Are you claiming a Section 3 business preference? _____YES _____NO

If YES, pursuant to the Section 3 portion within the Conditions and Specifications, and pursuant to the documentation justifying such submitted under Tab 6, which priority are you claiming?

Priority I: _____

Priority II _____

Priority III _____

Priority IV _____