



ADDENDUM # 1

To: 1010-910-99-3374

RFQ for: Clean, Paint, and Minor Repair Services

The following questions have been asked:

Question 1. As far as the criminal background check and drug screening test, it states I would have to pay to get these done for my sub-contractors. Where do you recommend I go to get these done at and how much would I be paying to have them done?

Answer 1. You will need to go to any qualified company that does criminal background checks and drug screening. We do not have a recommendation as to where to go or the cost. It's up to the contractor to secure these services.

Question 2. Secondly, when should I get them done, should I wait till I know I have been chosen to do the jobs?

Answer 2. This is a business decision that the Contractor needs to make. SAHA requires for Contractors to have done criminal background checks and drug screening on their employees who will perform work on SAHA property

Question 3. Next is the I.D. badges, same thing, where and how much?

Answer 3. We do not have a recommendation as to where to go or the cost. It's up to the contractor to secure these services.

Question 4. Then there would be the uniforms, can I just choose something that everyone must wear (i.e. long button blue shirts)?

Answer 4. Yes.

Question 5. What are your insurance requirements for these bids?

Answer 5. The following table details the standard liability policies with the required limits and waivers of subrogation required by SAHA of all contractors performing work on SAHA property.



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Business Automobile Liability	Required Limits
SAHA and its affiliates must be named as an additional insured and as the certificate holder. This is required for any vendor that will be using their vehicle to do work on SAHA properties.	\$500,000 combined single limit, per occurrence
Workers Compensation and Employer's Liability	Required Limits
<p>Workers' Compensation coverage is Statutory and has no pre-set limits. Employer's Liability limit is \$500,000. Workers' Compensation is required for any vendor made up of more than one person. A Waiver of Subrogation in favor of SAHA must be included in the Workers' Compensation policy.</p> <p>SAHA and its affiliates must be a Certificate Holder.</p>	<p>Statutory \$500,000</p>
Commercial General Liability	Required Limits
<p>This is required for any vendor who will be doing hands on work at SAHA properties. SAHA and its affiliates must be named as an Additional Insured and as the Certificate Holder.</p>	<p>\$1,000,000 per accident \$2,000,000 aggregate</p>

Question 6. How soon after the job is complete does SAHA pay?
Answer 6. SAHA pays 30 days net.

Question 7. After I have gone out to get all of these things that SAHA have asked to get done, where or who do I turn it into and what do you recommend are the most important to get done first?
Answer 7. You can turn it in to Daniel Gines, Purchasing Agent. As to which one to do first, this is a business decision that the Contractor needs to make.

Question 8. On the Maintenance Wage Rate Determination, which wage rate would apply for this request for quotes?
Answer 8. The Maintenance Tech wage rate would apply.

Please Note: As per **Section 13.20** of this RFQ, SAHA requires that all make ready Contractors must be EPA certified. Contractors performing renovation, repair and painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 must be certified by EPA and must follow specific work practices to prevent lead contamination. For more information regarding EPA Certification, you can go to the EPA website at www.epa.gov/lead

By: _____
 Carl Bottoms, Procurement Supervisor

Date: **October 28, 2010**