



## ADDENDUM # 2

To: 1008-910-99-3284  
RFQ for: Unit Make Ready Services

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### The following questions have been asked:

**Question 1.** Are all 32 units vacant or will tenants move out periodically?

**Answer 1.** These 32 units are all vacant units.

**Question 2.** What is the expected time between awarding of the bid and when the first units will be available?

**Answer 2.** Make Ready Start Date: The Contractor shall start the make ready no later than the very next day after being provided with a purchase order and must complete the unit within three (3) calendar days to include weekends and holidays unless other arrangements are made. The Contractor must have the equipment and manpower capability in order to complete at once all make ready units that are assigned. Once the purchase order is issued to the Contractor, the three (3) day turn around time applies to the entire group of make readies. This is including completing punch list and final inspection. If Contractor fails to complete the scope of work to include all punch list items within three (3) calendar days, SAHA may assess liquidated damages at a rate of \$50.00 dollars a day per unit.

**Question 3.** Can local residents be hired for the cleanup process?

**Answer 3.** Yes, you can hire local residents as employees of your company for the clean-up process.

**Question 4.** Will materials that the SAHA provides be stored in bulk or will each apartment be delivered the materials needed individually? If there is a delay in the delivery by the local hardware store, will that be taken into consideration when looking at the three day turnaround?

**Answer 4.** Each apartment will be provided with materials individually at the time of issuance of the purchase order. If there is a delay in the delivery of materials by SAHA, this will be taken into consideration when looking at the three day turnaround time.



**Question 5.** Will all 32 units be given to one contractor or are will individual units be assigned to different contractors?

**Answer 5.** SAHA reserves the right to:  
To make an award to the same bidder (aggregate) for all items; or,  
To make an award to multiple bidders for the same or different items.

**Question 6.** Do we have to bid on all the make readies on this request for quotes?

**Answer 6.** No, this is not an all or nothing bid, you do not have to bid on all make ready units on this request for quotes.

**Question 7.** Will there be a pre-bid meeting for these unit make readies?

**Answer 7.** These unit make ready services are small threshold purchases.  
There will be no pre-bid meeting for these unit make ready services. The scope of work details what needs to be done in each unit.

By: *Charles R Bode*  
Charles Bode Asst. Director of Procurement

Date: August 26, 2010