



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

ADDENDUM # 4

To: 1006-909-23-3236

RFQ for: Remodeling & Renovations at Cisneros, Cockrell & Jewett Circle Apartments

Please make the following change to the specifications:

Add the following section to **Section 3: Scope of Work**

3.23 Training & Operation Manuals: Where any equipment or components are changed, replaced, modified or newly installed the Contractor shall provide adequate training in the operation of the of the system to property maintenance and management staff and provide any manuals, warranty cards and parts lists related to the equipment to the Property Manager. If necessary the Contractor will develop and provide written operating instructions where no printed materials are provided by the manufacturer.

By: *Charles R Bode*
Charles Bode Asst. Director of Procurement

Date: June 30, 2010