



**ADDENDUM # 1**

**To: 1005-961-15-3187**  
**RFQ for: Coin Operated Vending Concessions**

**The following questions have been asked:**

**Question 1.** How many beverage and snack machines are required by this RFP for the properties listed?

**Answer 1.** The quantity and type of machines will be determined by discussions between the awarded vendor(s) and the property managers. There may be multiple machines at some locations and none at others; however, if any machines are placed they will be through the awarded vendor(s) only. Some locations currently do not have machines but would like to have them.

**Question 2.** What is the sales revenue, not commissions, produced by the machines at the properties on the listing?

**Answer 2.** Due to the variety and number of different contractors we are unable to provide this information. There are thirty-four (34) known locations that are paying commissions ranging from about \$35 to \$1610 per year. Commissions paid last year totaled \$11,581.75.

**Question 3.** Who are the current incumbents at the listed properties?

**Answer 3.** There are a number of contractors. In the past contractors were selected by the properties and not through a central vendor. We will attempt to identify as many as possible and post in a follow-up addendum.

**Question 4.** What are the commission percentages provided by the incumbents in the current contracts?

**Answer 4.** This is not known; it would require us to contact every current vendor. The current commissions are not a factor in the evaluation

**Question 5.** What are the price points provided by the incumbents in the current contracts?

**Answer 5.** We are unsure if there are any existing formal (written) contracts. The price points are not uniform but here are some ranges that have been observed:

12 ounce sodas	\$0.55 to \$0.65
Candies	\$0.75 to \$0.85
Chips	\$0.50 to \$0.75
Cookies & Cakes	\$0.75 to \$1.25
Specialty snacks	\$1.00 to \$1.50

Proposers are advised that SAHA seeks a balance between the commissions paid and the prices charged in order to provide value and convenience to our clients and residents which primarily are in the lower and very low income levels.



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Please note the following changes:

The closing date and time are changed to September 1, 2010 at 11:00 a.m.

Section 5.2.9 is changed to read as follows:

**5.2.9 Tab 9, Company Profile & Other Information:** The Proposer shall place a company profile of one (1) page or less that provides a brief company history, number of employees, key personnel, company headquarters location and operating locations, company mission statement and past projects and accomplishments. Proposer must also include any applicable business licenses or permits required under this tab. The proposer may also provide hereunder any other general information that the proposer believes is appropriate to assist SAHA in its evaluation.

By: Charles R Bode  
Charles Bode Asst. Director of Procurement

Date: August 4, 2010