



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

## **ADDENDUM # 2**

**To: 1004-968-47-3169**

**RFP for: UPCS Inspection services**

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### **The following questions have been submitted:**

Question 1: Will there be a conference call set-up for the pre-submittal meeting? If so, what is the phone number?

Answer 1: 210-477-6482 enter code #818206

Question 2: How many units in total are to be inspected? Are the section 8 units included in this RFP? Are the PFC units included in this RFP?

Answer 2: Section 8 units are not included in this requirement. Approximately 7000 units in all complexes listed in Attachment E are subject to inspection.

Question 3: What type of property is Brazos Warehouse? Are there dwelling units in Brazos Warehouse? If so, how many?

Answer 3: It is a commercial warehouse, there are no dwellings.

Question 4: What is the size of the Central Office? approx sq ft? How many stories? Is there any leased space? if so what type? ie. store, restaurant, daycare, etc.

Answer 4: Approximately 37, 484 square feet, 2.5 stories, there is no leased space, there is a cafeteria operated through our Facility Corporation.

Question 5: What is the size of the Covenant bldg? approx. sq ft? How many stories?

Answer 5: The convent consists of several buildings with the main building being 3 stories. The out buildings have lease space. The main building will have approx. 10,000 square feet total.

Question 6: What licenses, permits or registrations are required by the State of Texas, the county, the City of San Antonio, or the San Antonio Housing Authority, to perform the services outlined in this RFP.

Answer 6: It is the responsibility of the proposer to determine what or if any licenses or permits are required.



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Question 7: Is the public version of the HUD UPCS Inspection software compatible with Emphasys Elite? If not, what inspection software is compatible with Emphasys Elite?

Answer 7: SAHA is researching this but suggest you contact Emphasys directly. All we asked is that the information be downloadable and translatable to the Emphasys module without manipulation.

Question 8: Is the Contract and Subcontract Activity form in Attachment D required? If so, are there instructions for completing this form?

Answer 8: Attachment D is the HUD Section 3 preference program policy and forms. Instructions are included for the forms in this attachment. Also refer to Sections 3.5 and 5.2.7 for further guidance on HUD Section 3 Program requirements.

By: *Charles R Bode*  
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Date: May 28, 2010