



... for the people

818 S. FLORES ST.

SAN ANTONIO, TEXAS 78204

www.saha.org

Procurement Department

## **REQUEST FOR QUOTATIONS**

**For**

**Repairs at 11206 Prairie Springs**

**For**

**HOUSING AUTHORITY OF THE  
CITY OF SAN ANTONIO, TEXAS  
AND  
AFFILIATED ENTITIES**

**RFQ #: 1003-909-62-3163  
Closes April 20, 2010 @ 11:00 AM**

Prepared by:

**Department of Procurement**  
of  
The San Antonio Housing Authority  
818 South Flores Street  
San Antonio, Texas 78204

President and CEO..... Lourdes Castro Ramirez

March 2010

## Request for Quotes 1003-909-62-3163

- 1.0 **SAN ANTONIO HOUSING AUTHORITY (SAHA) CONTACT:** All questions pertaining to this quotation shall be addressed to Carl Bottoms, Procurement Supervisor, telephone 210-477-6165, fax 210-477-6167 or e-mail at [carlton\\_bottoms@saha.org](mailto:carlton_bottoms@saha.org).
- 2.0 **APPLICABILITY:** By submitting a quote (hereinafter referred to as "bid") to SAHA, the firm or individual doing so (hereinafter, "the bidder") is automatically agreeing to abide by all terms and conditions listed herein, including those terms and conditions within the HUD document, *Table 5.1, Mandatory Contract Clauses for Small Purchases Other Than Construction*, HUD Form 5370EZ, HUD Handbook 7460.8 REV 2, Procurement Handbook for Public Housing Agencies, dated 2/2007, Davis Bacon Wage Decision and SAHA General Terms and Conditions. These documents may be obtained by contacting Carl Bottoms, Procurement Supervisor, telephone 210-477-6165, fax 210-477-6167 or e-mail at [carlton\\_bottoms@saha.org](mailto:carlton_bottoms@saha.org).
- 3.0 **SAHA's RESERVATION OF RIGHTS:** SAHA reserves the right to:
  - 3.1 Reject any or all bids, to waive any informalities in the Solicitation process, or to terminate the Solicitation process at any time, if deemed by SAHA to be in the best interest of SAHA.
  - 3.2 Terminate a contract awarded pursuant to this Solicitation at any time for its convenience upon delivery of a 14-day written notice to the apparent or successful bidder.
  - 3.3 Determine the days, hours and locations that the successful bidder shall provide the items or services called for in this Solicitation.
  - 3.4 Reject and not consider any bid that does not, in the opinion of SAHA, meet the requirements of this Solicitation, including but not necessarily limited to incomplete bids and/or bids offering alternate (not including "or equal" items) or non-requested items or services.
  - 3.5 SAHA reserves the right to:
    - 3.5.1 To make an award to the same bidder (aggregate) for all items; or,
    - 3.5.2 To make an award to multiple bidders for the same or different items.
- 4.0 **BIDDER'S RESPONSIBILITY:** Each bidder must carefully review and comply with all instructions provided herein, or provided within any named attachments.
- 5.0 **DEADLINE:** Each bidder shall submit his/her proposed costs, prior to the posted deadline, where provided herein. Whereas this is an informal solicitation

process, SAHA reserves the right to extend the posted deadline at any time prior to the deadline, if, in the opinion of SAHA, it is in the best interests of SAHA.

- 6.0 **HOLD PRICES/NON-ESCALATION:** By submitting a bid, each bidder thereby agrees to "hold" or not increase the proposed bid prices for a minimum period of thirty (30) days with no escalation. Quantities listed in this Solicitation are for the purpose of determining best pricing per line item.
- 7.0 **PURCHASE ORDER (PO):** SAHA will procure the applicable goods or services by issuance of a PO. PO's will be issued on an as-needed basis only. By submitting a bid, the successful bidder thereby agrees to confirm receipt of the PO in the manner directed by SAHA.
- 8.0 **AWARD CRITERIA:** If an award is completed pursuant to this Solicitation, and unless otherwise instructed by SAHA, an award shall be made to the responsive and responsible contractor that submits the best value to SAHA using price and other factors listed below.

Past Performance  
Cost  
Safety Record  
Experience

- 9.0 **BID COSTS:** There shall be no obligation for SAHA to compensate any bidder or prospective bidder for any costs that he/she may incur in responding to this Solicitation.
- 10.0 **ASSIGNMENT OF PERSONNEL:** SAHA shall retain the right to demand and receive a change in personnel assigned by the successful bidder to provide services to SAHA if SAHA believes that such change is in the best interest of SAHA and the completion of the work or provision of the items.
- 11.0 **UNAUTHORIZED SUB-CONTRACTING PROHIBITED:** The successful bidder shall not assign any right, nor delegate any duty for the work proposed pursuant to this Solicitation (including, but not limited to, selling or transferring the ensuing PO or contract) without the prior written consent of SAHA. Any purported assignment of interest or delegation of duty, without the prior written consent of SAHA shall be void and may result in the cancellation of the PO or contract with SAHA.
- 12.0 **LICENSING REQUIREMENTS:** By submitting a bid the successful bidder thereby certifies that he/she possess and will, prior to issuance of a PO by SAHA, present to SAHA, proof and/or certification of the following:
  - 12.1 If applicable, local business license or permit issued by the City of San Antonio.

**12.2 If applicable, a copy of the bidder's license issued by the State of Texas licensing authority allowing the bidder to provide the services or products as detailed herein.**

**13.0 SPECIFICATIONS /SCOPE OF WORK FOR THIS SOLICITATION:**

**13.1 The property is located at 11206 Prairie Springs, San Antonio, TX 78249**

**13.2 A pre bid meeting will be held at the site at 10:00AM April 7, 2010.**

**13.3 Contractor shall comply with all Federal, State, and local laws, regulations, ordinances, and codes and have current licenses or permits required to perform the services under this quote.**

**13.4 Contractor shall perform all tasks listed on the attached scope of work.**

**13.5 The Contractor shall supply all material marked with an "X" on the scope of work.**

**13.6 The contractor shall secure and pay for all permits, fees, and licenses required for the proper execution and completion of the work.**

**13.7 Any and all debris created by the repairs shall be disposed of off-site and in accordance with applicable local, State, and Federal laws and regulations.**

**13.8 Response must be received no later than 11:00AM April 20, 2010. Responses may be hand delivered to:**

**San Antonio Housing Authority,  
attn. Carl Bottoms, Procurement Supervisor,  
818 S. Flores, San Antonio, TX 78204.**

**Faxed to: Attn. Carl Bottoms at 210-477-6167  
Emailed to: [carlton\\_bottoms@saha.org](mailto:carlton_bottoms@saha.org)**

**14.0 INSURANCE: The following table details the standard liability policies with the required limits and waivers of subrogation required by SAHA of all contractors performing work on SAHA property.**

Professional Liability	Required Limits
SAHA and its affiliates must be named as an Additional Insured and be a Certificate Holder. This is required for vendors who render observational services to SAHA such as appraisers, Inspectors, attorneys, engineers or consultants.	\$300,000
Business Automobile Liability	Required Limits
SAHA and its affiliates must be named as an additional insured and as the certificate holder. This is required for any vendor that will be using their vehicle to do work on SAHA properties.	\$500,000 combined sin limit, per occurrence
Workers Compensation and Employer's Liability	Required Limits
Workers' Compensation coverage is Statutory and has no pre-set limits. Employer's Liability limit is \$500,000. Workers' Compensation is required for any vendor made up of more than one person. A Waiver of Subrogation in favor of SAHA must be included in the Workers' Compensation policy.  SAHA and its affiliates must be a Certificate Holder.	Statutory \$500,000
Commercial General Liability	Required Limits
This is required for any vendor who will be doing hands on work at SAHA properties. SAHA and its affiliates must be named as an Additional Insured and as the Certificate Holder.	\$1,000,000 per accident \$2,000,000 aggregate

- 15.0 Invoicing:** Invoices shall be sent to: San Antonio Housing Authority, Accounts Payable, P.O. Box 830428, San Antonio, TX 78283-0428 or may be e-mailed to [AccountsPayable@saha.org](mailto:AccountsPayable@saha.org). Contractor shall invoice SAHA within 60 days after the delivery of the goods or service. If contractor fails to invoice within 60 days SAHA reserves the right to not pay the invoice.
- 16.0 WARRANTY:** All services and goods provided pursuant to this RFQ and the resulting contract shall be covered by the most favorable commercial warranties given to any customer for same or similar supplies or services, but in any event such goods and services shall be warranted for at least a period of one (1) year.
- 17.0 Fair Labor Standards Act:** Both parties hereby agree to comply with the provisions of the Fair Labor Standards Act (29 U.S.C. 201, et seq).
- 18.0 Davis-Bacon Act:** For all construction contracts awarded in excess of \$2,000 when required by Federal Grant Program legislation, both parties hereby agree to comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented in Department of Labor Regulations (29 CFR Part 5).

**Quote Form**

**RFQ Closes at 11:00AM April 20, 2010**

**1003-909-62-3163 Repairs at 11206 Prairie Springs**

**1. Cost to complete all repairs in accordance with attached scope of work.**

\$ \_\_\_\_\_

**Contractor shall complete this project within 90 days. Days are consecutive calendar days.**

**2. Sub-Contractors: Proposer shall identify his sub-contractors if any:**

a) \_\_\_\_\_

b) \_\_\_\_\_

In submitting this bid, it is understood if written notice of the acceptance of this bid is mailed, e-mailed, or delivered to the undersigned within sixty (60) days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver the products and/or services described herein. By signature hereon the bidder certifies he has the right and authority to bind the company.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Firm)

\_\_\_\_\_  
(Signature) (Printed name and title)

\_\_\_\_\_  
(Business address,)

\_\_\_\_\_  
(Phone)

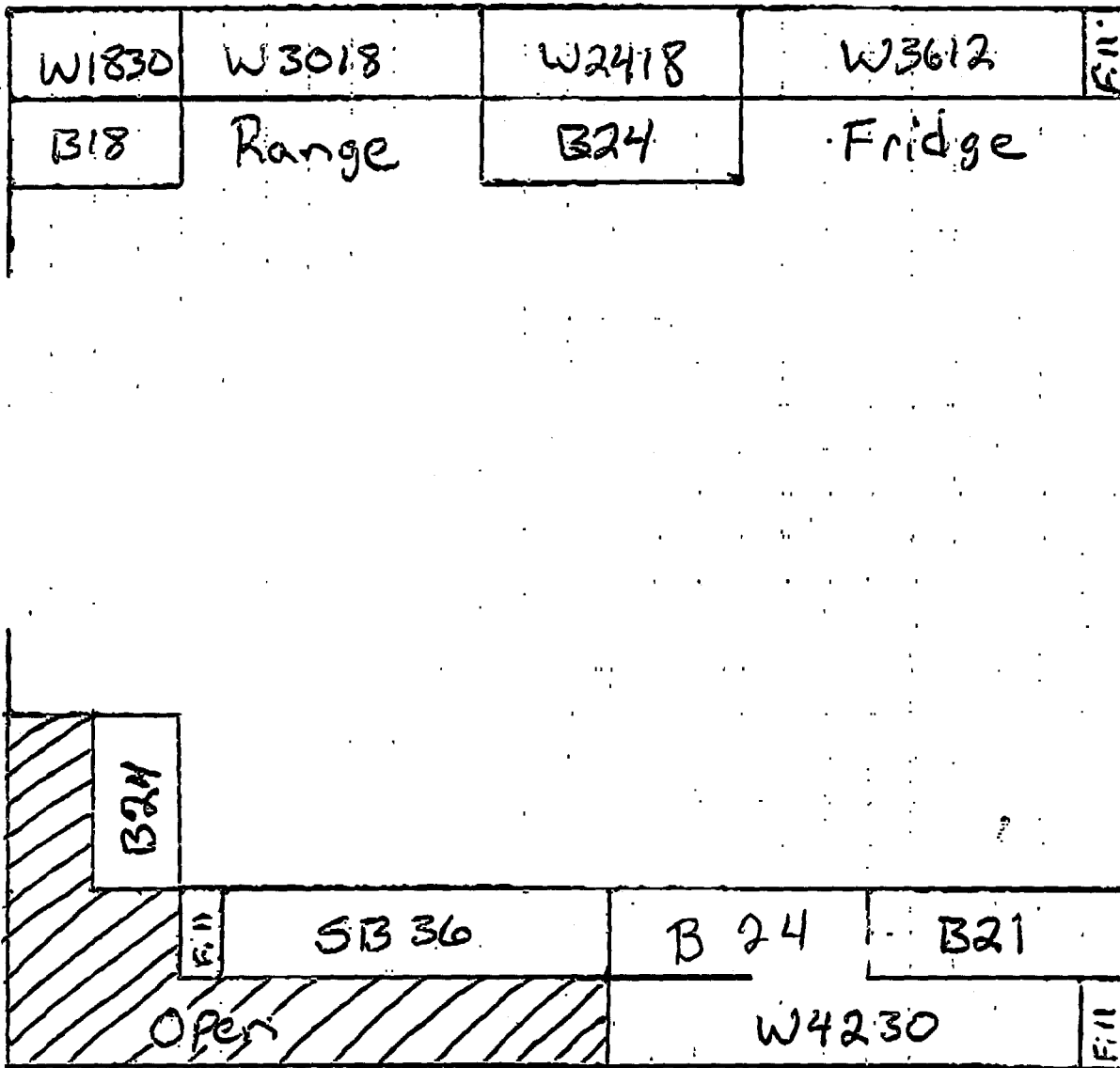
\_\_\_\_\_  
(E-mail)

<b>Plumbing-</b>	<b>Cost</b>	<b>Materials</b>
replace (8) supply lines, (2) single handle MOEN lavatory faucets, (8) angle stops		
Replace 2 exterior hose bibs, (2) washing machine hose bibs, extend TMP 36" from water heater to wall line connection		
Replace (2) shower heads		
Replace (2) low flow type round commodes 1.6 gal.		
install (2) round commode seats.		
replace SS kitchen sink 22 x 33 x8		
Replace kitchen faucet with 2 hole single handle MOEN,		
Replace (2) fluid masters		
Replace (8) escutions		
<b>Flooring-</b>		
Replace flooring throughout unit with 18"x18" Hacienda style color 1,235 sq feet of ceramic tile, Grout & Seal entire flooring clean & wax.		<b>XX</b>
Contractor to incase new flooring over old VCT floor due to Environmental reasons. <b>Do not remove existing flooring</b>		
<b>Structure Repair-</b>		
Repair 3x5 damaged ceiling in living room		
Repair ALL peeling popcorn texture thru out entire house. To match existing.		<b>XX</b>
<b>Painting Interior-</b>		<b>XX</b>
Completely clean, prep, patch, texture and paint interior of house with Interior Parchment color paint .		
Retexture walls with orange peel as needed and necessary ceilings with pop corn texture as needed.		
<b>Painting Exterior-</b>		
Pressure wash entire exterior walls.		
Repaint entire exterior 2 colors as per sample Exterior Parchment on trim and toasty Grey on walls.		<b>XX</b>
Repair 15 LF of fascia at patio 1"x 6"		<b>XX</b>
Replace (11) 4' x 8' sheets of rotted siding panels on backside of house to match existing.		<b>XX</b>
Replace 24 LF of 1" x 2" trim @ chimney.		<b>XX</b>
		<b>XX</b>
<b>Doors Interior-</b>		
Replace (3) 30"x80" Hollow core bedroom doors, (2) 24"x80" hollow core closet doors.		<b>XX</b>
Replace bi-pass closet door at front bedroom 6'x8' ,.		
Replace interior door hardware to include (8) passage knobs and (2) privacy with new striker plates also install (12) spring type door stops.		
<b>Doors Exterior-</b>		
Replace front door with 6 Panel 36" x 80" metal pre-hung door with peep hole RH swing.		<b>XX</b>
Remove back sliding door enclose area and frame in for a 36" x 80" 6 panel metal door RH swing with peep hole.		<b>XX</b>
Install 36" x 80" bronze storm door at front door only		<b>XX</b>

<b>HVAC-</b>		
Clean and service a/c unit inside and out work to be done by licensed contractor.		
Replace 12"x26" Return a/c grill.		<b>XX</b>
Clean & paint all a/c registers.		
<b>ROOF-</b>		<b>XX</b>
Replace 2,583 sq.ft approx. of roofing shingles with 30 yr. warranty Dimensional grey color shingles,# 15 felt paper and storm nail.		<b>XX</b>
Replace( 5) jacks		<b>XX</b>
Replace(3) turbines		<b>XX</b>
Replace (1) 24" breather		<b>XX</b>
Replace 216 LF. Approx. of Edge cap		<b>XX</b>
Replace 10 LF. Of drip cap at front walk way		<b>XX</b>
Replace 15 sq. ft. approx. of flashing around chimney		<b>XX</b>
Replace (7) sheets of 4'x8' decking approx. Contractor is to call SAHA		<b>XX</b>
Scattered Sites office after tearing roof off so that I may view decking before work commences.		
Contractor will be responsible for hauling off old roof materials.		
<b>WINDOWS -</b>		
Replace ALL seals or glaze as needed on window joints; check for function of all ballast replace as needed		<b>XX</b>
Replace (6) window screens		<b>XX</b>
Replace (6) mini blinds to be provided by HD Supply		
<b>Sidewalks/Driveways</b>		
Pressure wash and seal all cracks in drive way and side walk approx. 40 lf. Remove all petroleum products from drive way.		<b>XX</b>
<b>Miscellaneous Repair work-</b>		
Remove all trash and debris, prior to during and at commencement of work from house and yard.		
Replace shower rods (2) and bathroom accessory kits (2)		
Replace (2) medicine cabinets as per spec		
Install new stove to be supplied by SAHA		
Install new refrigerator to be supplied by SAHA		
Remove storage shed from backyard		
Remove antennae @ chimney; Remove basketball courts and post by driveway.		
<b>Drywall Replacement-</b>		
Garage: repair 3'x5' area and patch ALL small holes throughout ALL ROOMS		<b>XX</b>
<b>Electrical-</b>		
Replace ALL GFCI's, outlets, switches, cover plates, phone jacks. Replace ALL interior light fixtures with satin nickel 14" two bulb fixtures.		
(14) total light fixtures:		
(2) bathroom with Hollywood 4 bulb fixtures		
(1) Kitchen, (4) exterior, (2) utility.		
Replace 4 drip pans to GE Stove.		<b>XX</b>
Replace (2) 9 volt battery operated smoke detectors		
Replace (1) Kiddie carbon monoxide detector 3 AA operated type		

<b>Cabinet Repairs Replacement-</b>		
Replace (5) upper kitchen cabinets as per layout		
Replace (5) lower kitchen cabinets as per layout		
Remove dishwasher and replace with cabinet as per layout		
Install new kitchen counter tops: as per layout (3) sections		
Replace vanity's and sink top in hall bath and master bath		
<b>Fencing Repair-</b>		<b>XX</b>
Reset posts and replace missing and broken		
1x6 pickets; also repair privacy gate total		
fencing: 112 LF where damaged or leaning.		

# 11206 Prairie Springs



Attn:  
Ronny

GENERAL DECISION: TX20080022 07/24/2009 TX22

Date: July 24, 2009

General Decision Number: TX20080022 07/24/2009

Superseded General Decision Number: TX20070022

State: Texas

Construction Type: Residential

Counties: Bexar, Comal and Guadalupe Counties in Texas.

RESIDENTIAL CONSTRUCTION PROJECTS (consisting of single family homes and apartments up to and including 4 stories.)

Modification Number    Publication Date

0            02/08/2008

1            07/25/2008

2            07/24/2009

\* SUTX1983-005 05/01/1983

Rates            Fringes

Air Conditioning Mechanic.....            \$ 7.25

CARPENTER.....            \$ 7.25

CEMENT MASON/CONCRETE FINISHER..\$ 7.46

DRYWALL HANGER.....            \$ 8.73

ELECTRICIAN.....            \$ 9.66

IRONWORKER.....            \$ 7.25

LABORER.....            \$ 7.25

PAINTER (Including Drywall taping).....            \$ 8.16

PLUMBER.....            \$ 7.70

ROOFER, Including Built Up,  
Composition and Single Ply  
Roofs.....            \$ 7.25

-----  
WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

=====  
Unlisted classifications needed for work not included within the scope of the  
classifications listed may be added after award only as provided in the labor standards  
contract clauses (29CFR 5.5 (a) (1) (ii)).

-----  
In the listing above, the "SU" designation means that rates listed under the identifier do  
not reflect collectively bargained wage and fringe benefit rates. Other designations  
indicate unions whose rates have been determined to be prevailing.  
-----

## WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can  
be:

- \* an existing published wage determination
- \* a survey underlying a wage determination
- \* a Wage and Hour Division letter setting forth a position on  
a wage determination matter
- \* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys,  
should be with the Wage and Hour Regional Office for the area in which the survey was  
conducted because those Regional Offices have responsibility for the Davis-Bacon  
survey program. If the response from this initial contact is not satisfactory, then the  
process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial  
contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations  
Wage and Hour Division  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by  
the action) can request review and reconsideration from the Wage and Hour  
Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position  
and by any information (wage payment data, project description, area practice material,  
etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

=====

END OF GENERAL DECISION