



818 S. FLORES ST. SAN ANTONIO, TEXAS 78204 www.saha.org

Procurement Department

ADDENDUM # 1

To: 0911-988-36-3072

IFB for: Landscaping and Ground Maintenance Services at Various Properties

The following questions have been asked:

Question 1: Where can I find a list of property addresses?

Answer 1: You can find a list of properties addresses from two places on our SAHA website:

1) Go to www.saha.org

Then Go to Low Income Housing (drop down menu will show)

Then click on Housing Communities

Then click on Click Here to View Larger Map and Communities Information

You will then be able to see project names and addresses.

2) Go to www.saha.org

Then go to Affordable Housing (drop down menu will show)

Then click on Communities

Then click on Click Here to View Larger Map and Communities Listing.

You will then be able to see project names and addresses.

Question 2: Can we bid only on vacant lots?

Answer 2: Yes.

Please note the following Change:

Replace the original "Form of Proposal" (page 45) with the attached revision.

Two properties, Lincoln Heights and Wheatley Courts, have been added to the Fee Sheets for Landscaping and ground maintenance services. Fee tables for these properties are attached.

By: Charles R Bode
Charles Bode, Asst. Director of Procurement

Date: February 8, 2010

FORM OF PROPOSAL

(Attachment A)

(This Form must be fully completed and placed under Tab No. 1 of the “hard copy” tabbed proposal submittal.)

Instructions: Unless otherwise specifically required, the items listed below must be completed and included in the proposal submittal. Please complete this form by marking an “X,” where provided, to verify that the referenced completed form or information has been included within the “hard copy” proposal submittal submitted by the proposer. Also, complete the Section 3 Statement and the Proposer’s Statement as noted below:

X=ITEM INCLUDED	SUBMITTAL ITEMS
_____	Tab 1 Form of Proposal (Attachment A)
_____	Tab 2 HUD Forms & Conflict of Interest Questionnaire(Attachment B)
_____	Tab 3 Profile of Firm Form (Attachment C)
_____	Tab 4 Capacity to offer services
_____	Tab 5 Client Information
_____	Tab 6 Subcontractor/Joint Venture Information
_____	Tab 7 Section 3 Business Preference Documentation
_____	Tab 8 Section 3 SWMBE Good Faith Plan
_____	Tab 9 Beautification Proposal
_____	Tab 10 Other Information,

SECTION 3 STATEMENT

Are you claiming a Section 3 business preference? YES___ or NO___. If “YES,” pursuant to the documentation justifying such submitted under Tab No. 8, which priority are you claiming?

_____ Priority I

_____ Priority II

_____ Priority III

_____ Priority IV

PROPERTY DEVELOPMENT	# of Acres	# of Units	FREQUENCY "As Needed"	SERVICE FEE PER CUT OR PER APPLICATION	Service Fee X 12 MO.
Wheatley Courts	13.02	248	As Needed		
Maintenance Service Fee per Cut				\$	\$
Broadcast fire ant treatment over entire development				\$	\$
Broadcast organic fire ant treatment over entire development				\$	\$
Additional Mow, edge, clean-up of individual tenant yard to include back, front and side yards if applicable				\$	\$
Additional mow, edge, clean-up of entire property				\$	\$
Fertilize grass, shrubs, trees, ground cover beds				\$	\$
Use of organic fertilizer				\$	\$
Use of organic pesticide				\$	\$
Use of organic herbicide				\$	\$
Lincoln Heights Courts	12.003	338	As Needed		
Maintenance Service Fee per Cut				\$	\$
Broadcast fire ant treatment over entire development				\$	\$
Broadcast organic fire ant treatment over entire development				\$	\$
Additional Mow, edge, clean-up of individual tenant yard to include back, front and side yards if applicable				\$	\$
Additional mow, edge, clean-up of entire property				\$	\$
Fertilize grass, shrubs, trees, ground cover beds				\$	\$
Use of organic fertilizer				\$	\$
Use of organic pesticide				\$	\$
Use of organic herbicide				\$	\$