



ADDENDUM # 1

To: 0907-958-78-2997
RFP for: Pecan Hill Apartments Property Management

Please note the following change:

The proposal submittal deadline is extended to January 6, 2010 at 11:00 AM.

The following questions were presented at the pre-submittal meeting:

Question 1: Is there a requirement to utilize the existing software? If the answer is yes who is the Manufacturer, the name of the software and the version/release number?

Answer 1: Yes, the awarded contractor must utilize SAHA's software. Our software systems are as follows:
Emphasys Software, we are currently on Version 1.9.1 Maintenance Release 9
JDEdwards Financials
MLS

Question 2: If there is no requirement is there preferred software and if yes, who is the manufacturer, the name of the software and the version/release number?

Answer 2: See answer above.

The following sections need to be added to section 3 of the RFP document:

- 3.36 HUD Approval:** Any award recommendation resulting from this solicitation is contingent upon the concurrence and/or approval of HUD.
- 3.37** Contractor shall utilize Section 3 residents as defined in Attachment D to perform the requirements under this bid to the greatest extent feasible and shall document such efforts quarterly. There is a 10% goal for hiring Section 3 residents on any contract/s resulting from this RFP. Contractors will be evaluated on his/her performance at achieving this goal and such evaluation shall be a factor in future awards. **Contractor must submit a detailed Section 3 utilization plan with his/her bid, failure to do so may result in disqualification of the bid.**
- 3.38 Responsibility for Subcontractors:** All requirements for the "Prime" contractor shall also apply to any and all subcontractors. It is the Prime Contractors' responsibility to insure the compliance by the subcontractors. Regardless the Prime Contractor remains liable to SAHA for the performance and compliance of the subcontractors.

By: Charles R Bode
Charles Bode, Asst. Director of Procurement

Date: November 18, 2009